

# The Portsmouth Port and Industrial Commission

June 26, 2018

## ANNUAL MEETING

6<sup>th</sup> Floor Conference Room, City Hall  
801 Crawford Street, Portsmouth VA

### COMMISSIONERS PRESENT:

Edward A. Barham – Chairman  
James E. Bento – Vice Chairman  
Grant D. Reineberg – Treasure  
Ronald R. Peterman  
Guy T. Wallace

### ALSO PRESENT:

Robert D. Moore – Secretary  
Jeffrey S. Miller – Assistant City Attorney  
Nina Patel – Assistant City Attorney  
William E. Moody, Jr. – City Councilman  
Vincent Jones – Deputy City Manager  
Cheryl Spivey – CFO  
Susan Evans – Finance Department  
Sandy Schreiber – Finance Department  
Chris Gullickson – VPA

### ABSENT:

Rob Maguire  
James E. Toups

---

At 8:07 a.m. Mr. Barham called the meeting to order.

Mr. Moore introduced the City's new Chief Financial Officer, Mrs. Cheryl Spivey and the newest Business Development Manager to the Department of Economic Development, Mrs. Ashely Henley.

Mr. Miller introduced Ms. Nina Patel, who recently joined the City Attorney's office.

The minutes from the April 24, 2018 meeting were reviewed.

**ACTION:** On a motion by Mr. Wallace and seconded by Mr. Bento, the Commissioners approved the minutes from the April 24, 2018 meeting as presented. **Roll Call Vote:** Mr. Barham – yes; Mr. Bento – yes; Mr. Maguire – absent; Mr. Peterman – yes; Mr. Reineberg – yes; Mr. Toups – absent; Mr. Wallace – yes.

Mr. Barham reported that the financial statements for April, May and June 2018 will be provided, reviewed, and voted on at the July meeting.

Mr. Barham presented the following slate of officers for FY2019: Chairman – Mr. Bento, Vice Chairman – Mr. Toups, and Treasurer – Mr. Reineberg. **Roll Call Vote:** Mr. Barham – yes; Mr. Bento – yes; Mr. Maguire – absent; Mr. Peterman – yes; Mr. Reineberg – yes; Mr. Toups – absent; Mr. Wallace – yes.

Mr. Moore reported that on July 17, 2018 the PPIC and EDA would hold a joint meeting. The meeting will begin at 8:00 a.m. in the 6<sup>th</sup> Floor Conference Room at City Hall. The Commissioners were asked to submit to Mr. Moore any topics they would like to discuss with the EDA.

Mr. Reineberg asked if there was statistical information about the success of the Department of Economic Development's new website: [accessportsmouthva.com](http://accessportsmouthva.com). Mr. Moore indicated that they were tracking the viewing date and are happy to report that the site is being viewed from throughout the United States. The data will continue to be analyzed as the site is further enhanced.

Mr. Gullickson presented an update of the Port of Virginia projects.

Mr. Moore reminded the Commissioners that the PPIC will have a joint meeting with City Council on Monday, July 23, 2018 at 6:00 p.m. Mr. Moore asked that items for discussion should be sent to him as soon as possible. Staff will work with Mr. Bento to put together a short PPIC presentation at the meeting.

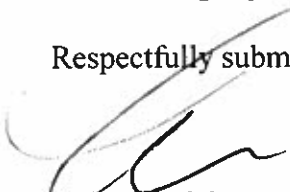
Mr. Moore reviewed the Public Comment Period memo that EPA provided concerning the Atlantic Wood Industries Superfund site and how it will impact the PPIC's properties on Burtons Point Road. Mr. Moore indicated that Mr. Randy Sturgeon will be invited the August PPIC meeting in order to provide a detailed update on the project. Mr. Barham asked that the Board draft a letter of support to the EPA concerning this issue.

**ACTION:** At 8:59 a.m., on a motion by Mr. Wallace and seconded by Mr. Bento, the Commissioner entered into a Closed Meeting, WHEREAS, the Virginia Freedom of Information Act provides that the Board of Commissioners may hold closed meetings for certain purposes set forth in Paragraph 2.2-3711(A) of the Code of Virginia of 1950, as amended ("Code"); and WHEREAS, in compliance with the requirements of the Code the topics to be discussed are set forth below, and the sub-paragraphs of Paragraph 2.2-3711(A) authorizing discussion of the topics in closed session are set forth in parentheses after each topic; NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners shall meet in Closed Meeting for the purpose of discussing acquisition of real property interests where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body (West Norfolk Road right of way) (3). **Roll Call Vote:** . Barham – yes; Mr. Bento – yes; Mr. Maguire – absent; Mr. Peterman – yes; Mr. Reineberg – yes; Mr. Toups – absent; Mr. Wallace – yes.

**ACTION:** At 9:21 a.m., on a motion by Mr. Bento and seconded by Mr. Wallace, the Commission approved a resolution directing, the Virginia Freedom of Information Act certification required by section 2.2-3712.D of the 1950 Code of Virginia, as amended, be included in the Commission's minutes of this meeting, WHEREAS, the Commission has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act (Act); NOW, THEREFORE, BE IT HEREBY RESOLVED that each Commissioner, unless her/his prior contrary statement is in the minutes of this meeting, hereby certifies that to the best of her/his knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, and (ii) only such public business matters as were identified in the motion by which closed meeting was convened were heard, discussed or considered in the closed meeting by the Commissioners. **Roll Call Vote:** Mr. Barham – yes; Mr. Bento – yes; Mr. Maguire – absent; Mr. Peterman – yes; Mr. Reineberg – yes; Mr. Toups – absent; Mr. Wallace – yes.

The meeting adjourned at 9:22 a.m.

Respectfully submitted,



Robert D. Moore  
Secretary