

# The Portsmouth Port and Industrial Commission

April 24, 2018

6<sup>th</sup> Floor Conference Room, City Hall  
801 Crawford Street, Portsmouth VA

**COMMISSIONERS PRESENT:**

Edward A. Barham – Chairman  
James E. Bento – Vice Chairman  
Guy “Rob” Maguire  
Ronald R. Peterman  
James E. Toups

**ALSO PRESENT:**

Robert D. Moore – Secretary  
Solomon H. Ashby – City Attorney  
Jeffrey S. Miller – Assistant City Attorney  
Elizabeth M. Psimas – Vice Mayor  
Lisa Blackford – Finance Department  
Andrew Sinclair – VPA

**ABSENT:**

Grant D. Reineberg – Treasurer  
Guy T. Wallace

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At 8:05 a.m. Mr. Barham called the meeting to order.

The minutes from the March 27, 2018 meeting were reviewed.

**ACTION:** On a motion by Mr. Bento and seconded by Mr. Maguire, the Commissioners approved the minutes from the March 27, 2018 meeting as presented. **Roll Call Vote:** Mr. Barham – yes; Mr. Bento – yes; Mr. Maguire – yes; Mr. Peterman – yes; Mr. Reineberg – absent; Mr. Toups – yes; Mr. Wallace – absent.

Ms. Blackford presented and reviewed the March 2018 financial statements.

**ACTION:** On a motion by Mr. Bento and seconded by Mr. Toups, the Commissioners accepted the unaudited financial statements for March 2018 as presented. **Roll Call Vote:** Mr. Barham – yes; Mr. Bento – yes; Mr. Maguire – yes; Mr. Peterman – yes; Mr. Reineberg – absent; Mr. Toups – yes; Mr. Wallace – absent.

Mr. Maguire reviewed the proposed FY2019 budget, which incorporated changes that were discussed at the March 27, 2018 meeting. By Roll Call vote, the FY2019 Proposed Budget was accepted as presented. **Roll Call Vote:** Mr. Barham – yes; Mr. Bento – yes; Mr. Maguire – yes; Mr. Peterman – yes; Mr. Reineberg – absent; Mr. Toups – yes; Mr. Wallace – absent.

Mr. Moore introduced the Portsmouth Department of Economic Development's new website: AccessPortsmouthVA.com, which creates a re-branding of the department.

Mr. Barham indicated the necessity to appoint a secretary to the board, which in the past has historically been the Director of Economic Development. By roll call vote, Mr. Robert D. Moore was appointed as secretary to the PPIC. **Roll Call Vote:** Mr. Barham – yes; Mr. Bento – yes; Mr. Maguire – yes; Mr. Peterman – yes; Mr. Reineberg – absent; Mr. Touns – yes; Mr. Wallace – absent.

Mr. Barham reminded the Commissioners that the Annual Meeting will take place in June and that a new slate of officers will need to be voted on at that time. Commissioners Touns and Peterman agreed to sit on an ad hoc nominating committee.

Mr. Touns reviewed the "White Paper" he prepared. The White Paper speaks to the need for Portsmouth to create, and inventory, sites ready for development based on the future of Craney Island.

Mr. Sinclair indicated that he would ask Mr. Gullickson to present and review any conceptual drawings the Port may have of what Craney Island may look like once it's developed.

Mr. Moore reported that he will be out of town on business travel May 20 – 25, 2018, which is the week of the regular PPIC meeting. There was consensus among the Commissioners that they would cancel the May 22, 2018 meeting.

Mr. Sinclair gave a brief update about things happening at the Virginia Port Authority.

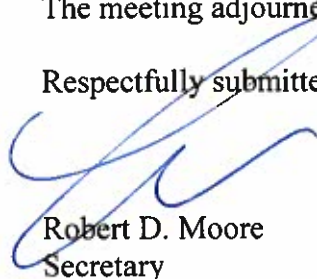
**ACTION:** At 8:43 a.m., on a motion by Mr. Barham and seconded by Mr. Bento, the Commissioner entered into a Closed Meeting, WHEREAS, the Virginia Freedom of Information Act provides that the Board of Commissioners may hold closed meetings for certain purposes set forth in Paragraph 2.2-3711(A) of the Code of Virginia of 1950, as amended ("Code"); and WHEREAS, in compliance with the requirements of the Code the topics to be discussed are set forth below, and the sub-paragraphs of Paragraph 2.2-3711(A) authorizing discussion of the topics in closed session are set forth in parentheses after each topic; NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners shall meet in Closed Meeting for the purpose of discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected (office space) [6]. **Roll Call Vote:** Mr. Barham – yes; Mr. Bento – yes; Mr. Maguire – yes; Mr. Peterman – yes; Mr. Reineberg – absent; Mr. Touns – yes; Mr. Wallace – absent.

**ACTION:** At 8:50 a.m., on a motion by Mr. Barham and seconded by Mr. Bento, the Commission approved a resolution directing, the Virginia Freedom of Information Act certification required by section 2.2-3712.D of the 1950 Code of Virginia, as amended, be included in the Commission's minutes of this meeting, WHEREAS, the Commission has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act (Act); NOW,

THEREFORE, BE IT HEREBY RESOLVED that each Commissioner, unless her/his prior contrary statement is in the minutes of this meeting, hereby certifies that to the best of her/his knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, and (ii) only such public business matters as were identified in the motion by which closed meeting was convened were heard, discussed or considered in the closed meeting by the Commissioners. **Roll Call Vote:** Mr. Barham – yes; Mr. Bento – yes; Mr. Maguire – yes; Mr. Peterman – yes; Mr. Reineberg – absent; Mr. Toups – yes; Mr. Wallace – absent.

The meeting adjourned at 8:55 a.m.

Respectfully submitted,



Robert D. Moore  
Secretary