

The Portsmouth Port and Industrial Commission

October 24, 2017

6th Floor Conference Room, City Hall
801 Crawford Street, Portsmouth VA

COMMISSIONERS PRESENT:

Edward A. Barham – Chairman
James E. Bento – Vice Chairman
George E. Watkins – Treasurer
Guy “Rob” Maguire
Grant D. Reineberg
James E. Toups
Guy T. Wallace

ALSO PRESENT:

Robert D. Moore – Assistant Secretary
Jeffrey S. Miller – Assistant City Attorney
Dr. L Patton – City Manager
Elizabeth M. Psimas – Councilwoman
Alice M. Kelly – CFO
Lisa Blackford – Finance Department
Dustin Rinehart – VPA
James Wright – City Engineer
Brian Swets – Planning Department

GUESTS:

Krista Edoff – Cherry Bekaert

At 8:05 a.m. Mr. Barham called the meeting to order.

The minutes from the September 26, 2017 meeting were reviewed.

ACTION: On a motion by Mr. Toups and seconded by Mr. Wallace, the Commissioners approved the minutes from the September 26, 2017 meeting as presented. **Roll Call Vote:** Mr. Barham – yes; Mr. Bento – yes; Mr. Maguire – yes; Mr. Reineberg – yes; Mr. Toups – yes; Mr. Wallace – yes; Mr. Watkins – yes.

Ms. Blackford presented and reviewed the September 2017 financial statements.

ACTION: On a motion by Mr. Watkins and seconded by Mr. Reineberg, the Commissioners accepted the unaudited financial statements for September 2017 as presented. **Roll Call Vote:** Mr. Barham – yes; Mr. Bento – yes; Mr. Maguire – yes; Mr. Reineberg – yes; Mr. Toups – yes; Mr. Wallace – yes; Mr. Watkins – yes.

Ms. Edoff from Cherry Bekaert distributed copies of the current audit report. She will attend the December meeting to give a full report on the audit. The Commissioners were asked to review the report and note any questions they may have.

Mr. Wright, City Engineer, gave an update on the Burtons Point Road.

Mr. Moore spoke about Manufacturing Day. He stated that staff will begin preparing for next year's event beginning in April 2018. Staff will include the PPIC, Portsmouth Public Schools and local manufacturing businesses in the planning process.

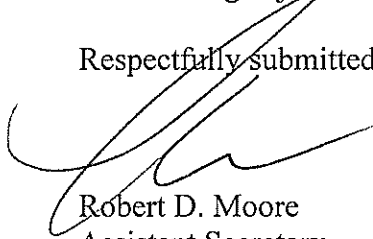
Mr. Moore proposed canceling the November 28, 2017, meeting due to the Thanksgiving Day holiday. He also proposed having a joint meeting with the Economic Development Authority on December 19, 2017, due to the Christmas holiday.

Mr. Swets presented an update on the progress of the Build One Portsmouth comprehensive plan.

Mr. Rinehart, a new staff member with the Port of Virginia was introduced. He will now be VPA's representative to the PPIC

The meeting adjourned at 8:43 a.m.

Respectfully submitted,



Robert D. Moore
Assistant Secretary