

**The Portsmouth Port and Industrial Commission**

**January 23, 2024**

**COMMISSIONERS PRESENT:** Angelia Allen – Chair  
Ronald Peterman – Vice Chair  
Arnette McSwain – Treasurer  
Benjamin Foster – Commissioner  
Mr. Rice – Commissioner  
Mr. Barham - Commissioner

**ALSO PRESENT:** Brian Donahue – Secretary  
Jeff Miller – Deputy City Attorney  
Pat Kinsman – Port of Virginia  
Mark Hugel – City Council Liaison  
Kyera Pope - Finance

**GUEST:** Dorothy Morgan-Deputy City Assessor

**ABSENT:** Flora Berisha – Finance  
Mimi Terry – Interim City Manager  
De’Andre Barnes – City Council Liaison  
Peter Hansen – Commissioner  
Kelsey Swieringa - Assistant City Attorney

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**Welcome & Call to Order**

- The Chairman called the meeting to order at 9:02 a.m.

**Roll Call**

- Mr. Donahue called roll. A quorum was present.

**Minutes**

- The minutes from the November 28, 2023, Regular Minutes were reviewed.

**Action:** On a motion by Mr. Peterman and seconded by Ms. McSwain, the Commissioners approved the minutes from the November 28, 2023 Regular Meeting, with an amendment to change the word “EDA” to “PPIC”.

**Roll Call Vote:** Mr. Peterman - yes; Ms. McSwain - yes; Mr. Hansen - Absent; Ms. Allen-yes; Mr. Foster – yes; Mr. Rice – yes; Mr. Barham - yes. Approved 6-0 vote.

**Financials**

- Kyera Pope, Controller with the Department of Finance presented the Quarterly Financial Report for December 31, 2023.
- Cheri Amos, Aires Coleman, and Max Pfaffenberger of CliftonLarsonAllen, LLP presented the PPIC’s FY23 Financial Audit. Once the FY23 Financial Audit is finalized, a motion will be

adopted to accept the Audit.

- A Budget Committee was organized for FY25 to include Ms. Arnette McSwain, PPIC Treasurer and Commissioner Keith Rice.

### **Old Business**

- **Port of Virginia Update:**

Mr. Pat Kinsman of the Port of Virginia provided an update on the Port's activities stating that container volumes have continued to normalize post-Covid and railroad growth has seen a slight increase. Mr. Kinsman shared that the Port of Virginia is now powered 100% by clean energy, making them the first Port on the East Coast to achieve this. The infrastructure improvements at Portsmouth Marine Terminal are ongoing to support the Coastal Virginia Offshore Wind project that will move into its first implementation stage in May 2024.

- **3920-3930 Burtons Point Road:**

Mr. Donahue provided an update on 3920-3930 Burton's Point Road stating that a purchase agreement is currently being negotiated with Stonemont Financial Group for the sale of the property and development to host a warehouse and transloading facility.

- **NNSY South Gate Annex:**

Mr. Donahue provided an update on the Norfolk Naval Shipyard South Gate Annex site stating that there are two Portsmouth businesses, Fairlead Integrated and Crofton Industries, that have expressed interest in the possible availability of waterfront property. There continue to be conversations with Navy representatives regarding their need and potential use of the property.

### **New Business**

- **0 Sixth Street:**

Mr. Donahue stated that the Portsmouth Redevelopment and Housing Authority is interested in transferring ownership of its property at 0 Sixth Street in the Port Centre Commerce Park. If there is a consensus amongst the PPIC, the property can be acquired. The PPIC will be responsible for maintenance and insurance of the property while Harvey Lindsey Commercial Real Estate markets the property for sale and development.

**Action:** Ms. Allen asked for a Consensus vote to move forward with the transfer.

**Roll Call Vote:** Mr. Peterman - yes; Ms. McSwain - yes; Mr. Hansen - Absent; Ms. Allen-yes; Mr. Foster – yes; Mr. Rice – yes; Mr. Barham - yes. Approved 6-0 vote.

- **Annual Economic Interest Disclosure Statement:**

Mr. Donahue stated an Annual Economic Interest Disclosure Statement is due to Debra White, City Clerk by Thursday, February 1, 2024. There is a \$250.00 late filing penalty.

### **Closed Meeting**

There was no Closed Meeting.

### **Open Meeting**

**Items Submitted by Commissioners**

There were no items submitted by Commissioners.

**Report Backs**

At the request of the PPIC, Mr. Donahue stated that he will request for Avangrid, the developer of the Kitty Hawk Offshore Wind Project, to attend a future PPIC meeting to discuss their project and plans.

**Adjourn**

The meeting adjourned at 9:46 a.m.

Respectfully submitted,

Brian Donahue  
Secretary

Angelia Allen  
Chair