

**THE ECONOMIC DEVELOPMENT AUTHORITY  
OF THE CITY OF PORTSMOUTH**

**April 15, 2025**

**9:00 AM**

**AGENDA**

- Welcome & Call to Order (M. Mitchell)
- Roll Call (B. Donahue)
- MINUTES
  - March 18, 2025 EDA Meeting Minutes (M. Mitchell) **VOTE**
- FINANCIALS
  - Quarterly Financial Report - March 2025 (K. Pope)
- OLD BUSINESS
  - 1117-1121 High St. Update (J. Chop)
  - 1028 High St. Update (J. Chop)
  - FY26 EDA Budget Presentation (T. Saunders-Smith)
- NEW BUSINESS
  - Appointment of EDA Assistant Secretary (M. Mitchell) **VOTE**
  - Shop the Block High St. Festival (B. Donahue)
  - EDA Retreat Review (M. Mitchell)
  - Innovation District Presentation (T. Saunders-Smith)
  - Innovation District Branding (B. Donahue)
  - State of the City – May 2, 2025 (B. Donahue)
- CLOSED MEETING
  - \*Additional items may be added at the meeting.
- OPEN MEETING
- Items submitted by Board Members
- Report Backs
- ADJOURN

Comments to the EDA board about this meeting may be submitted to [porteco@portsmouthva.gov](mailto:porteco@portsmouthva.gov) by 3pm, Monday, April 14, 2025. A recording will be posted on the EDA website and YouTube post-meeting. Notice of access and participation in this public meeting was posted on the EDA and City of Portsmouth websites.