

**The Portsmouth Port and Industrial Commission  
Annual Meeting  
June 28, 2022  
9:00 A.M.**

**COMMISSIONERS PRESENT:**

Arnette McSwain  
Bracey Parr  
Angelia Allen  
Andre Williams  
Amira Bethea  
Roniqua Jackson

**ALSO PRESENT:**

Brian Donahue – Secretary  
Pam Croom – Assistant Secretary  
Jeff Miller – Deputy City Attorney  
Mimi Terry – Interim City Manager  
Flora Berisha – Assistant CFO  
Kyera Pope – Finance  
Thomas Cross – Va. Port Rep.  
Patrick Doris - City Assessor

**ABSENT:**

Sarah Rogers Garner

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**Welcome & Call to Order**

- The Chairman called the meeting to order at 9:00 a.m.

**Roll Call**

- Mr. Donahue called roll. A quorum was present.

**Minutes**

- The minutes from the May 24, 2022, Regular Minutes were reviewed.  
**Action:** On a motion by Mr. Parr and seconded by Ms. Bethea, the Commissioners approved the minutes from the May 24, 2022 Regular Meeting as presented.  
**Roll Call Vote:** Ms. Allen-yes; Ms. Bethea- yes; Ms. McSwain-yes; Mr. Parr- yes; Ms. Rogers Garner-absent; Mr. Williams- yes

**Financials**

- Ms. Berisha reviewed the Financial Statement for May 2022. It was agreed to file the May 2022 Financial Statement for audit.

**Old Business**

- Mr. Thomas Cross from the Virginia Port Authority gave an update on the Port stating that March, April and May 2022 have seen the Port's highest volume in history. Mr. Parr asked Mr. Cross about the dredging activity and when it would be completed. Mr. Cross stated that to date the dredging is estimated to be completed early 2024 late 2025 and will be the deepest on the east coast.
- PPIC Incentive Program Ad Hoc Committee Update – Mr. Donahue reviewed the Job Creation Grant Program Guidelines with the board.  
**Action:** On a motion by Mr. Parr and seconded by Ms. Bethea, the Commissioners approved the Job Creation Grant Program Guidelines.  
**Roll Call Vote:** Ms. Allen-yes; Ms. Bethea- yes; Ms. McSwain-yes; Mr. Parr- yes; Ms. Rogers Garner-absent; Mr. Williams- yes; Ms. Jackson- yes

**New Business**

- STARBASE Victory – Mr. Parr updated the board on discussions about the potential STARBASE Victory/Port of Virginia Program. This program would familiarize students with the Port's impact on the city and the potential for maritime careers. Mr. Parr stated that it will not be feasible for liability reasons to bring students to the Port, but that the educators involved with the program are brainstorming about how best to achieve its goals.
- FY2023 Budget – The proposed PPIC FY 2023 Budget was reviewed and approved by the board.  
**Action:** On a motion by Mr. Williams and seconded by Ms. McSwain, the Commissioners approved the FY23 PPIC Budget.  
**Roll Call Vote:** Ms. Allen-yes; Ms. Bethea- yes; Ms. McSwain-yes; Mr. Parr- yes; Ms. Rogers Garner-absent; Mr. Williams- yes; Ms. Jackson- yes

**Closed Meeting** – None

**Open Meeting**

**Items submitted by Commissioners** - None

**Report Backs**

- Ms. Allen addressed the board for a consensus to forego the July Meeting and the board agreed a July Meeting is not needed.

**Adjourn**

The meeting adjourned at 9:35 a.m.

Respectfully submitted,



Brian Donahue  
Secretary



Angelia Allen  
Chair