

# Economic Development Authority of the City of Portsmouth

December 19, 2017

6<sup>th</sup> Floor Conference Room, City Hall  
801 Crawford Street, Portsmouth, VA

The Chairman called the meeting to order at 8:06 a.m.

**COMMISSIONERS PRESENT:**

Anthony W. Hinds – Chairman  
Aaron J. Kelley – Treasurer  
Miriam J. Jiggetts  
Tracy Link  
Cathy Revell  
Don L. Scott

**ALSO PRESENT:**

Jeffrey S. Miller – Assistant City Attorney  
Robert D. Moore – Assistant Secretary  
Elizabeth M. Psimas - Councilwoman  
Alice Kelly – CFO  
Vincent E. Jones – Deputy City Manager  
Lisa Blackford – Finance  
Alisa Winston – PRHA

**GUEST:**

Krista Edoff – Cherry Bekaert

**ABSENT:**

Junius L. Thompson – Vice Chairman  
(Excused for medical reasons)

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The minutes from the October 25, 2017 meeting were reviewed.

**ACTION:** On a motion by Ms. Revell and seconded by Mr. Scott, the Commissioners approved the minutes from the October 25, 2017 meeting. **Roll Call Vote:** Mr. Hinds – yes; Ms. Jiggetts – yes; Mr. Kelley – yes; Ms. Link – yes; Ms. Revell – yes; Mr. Scott – yes; Mr. Thompson – excused absence.

Ms. Blackford reviewed the October 2017 Financial Statements.

**ACTION:** On a motion by Mr. Kelley and seconded by Ms. Revell, the Commissioners approved the October 2017 Financial Statements as presented. **Roll Call Vote:** Mr. Hinds – yes; Ms. Jiggetts – yes; Mr. Kelley – yes; Ms. Link – yes; Ms. Revell – yes; Mr. Scott – yes; Mr. Thompson – excused absence.

Ms. Blackford reviewed the November 2017 Financial Statements.

**ACTION:** On a motion by Mr. Kelley and seconded by Ms. Jiggetts, the Commissioners approved the November 2017 Financial Statements as presented. **Roll Call Vote:** Mr. Hinds – yes; Ms. Jiggetts – yes; Mr. Kelley – yes; Ms. Link – yes; Ms. Revell – yes; Mr. Scott – yes; Mr. Thompson – excused absence.

Ms. Edoff presented the June 2017 Audit Report. Ms. Jiggetts reminded the Commissioners to be vigilant in getting their required Disclosure Statements to the City Clerk by the due date so as not to violate state law.

**ACTION:** On a motion by Mr. Kelley and seconded by Ms. Jiggetts, the Commissioners approved the June 2017 Audit Report as presented. **Roll Call Vote:** Mr. Hinds – yes; Ms. Jiggetts – yes; Mr. Kelley – yes; Ms. Link – yes; Ms. Revell – yes; Mr. Scott – yes; Mr. Thompson – excused absence.

Mr. Hinds cited an article in *The Bridges* section of the *Virginian Pilot* recognizing Mr. Kelley's work in placing granite markers with the historic names of squares at intersections of downtown Portsmouth.

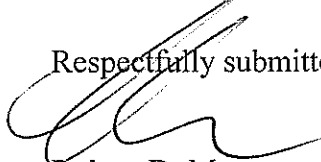
Mr. Hinds also recognized Ms. Link as she was honored by *InSide Business Magazine* as a 2017 Women in Business.

Ms. Jiggetts asked about a status update on the EDA-owned property at 1021 High Street. Mr. Moore indicated that an update will be provided at the January meeting.

Mr. Kelley presented, from the EDA Board, a framed photograph of an historic aircraft used to visit companies in order to attract them to the business sector of Portsmouth.

With no other business before the Board the meeting was adjourned at 8:26 a.m.

Respectfully submitted,



Robert D. Moore  
Assistant Secretary