

**The Portsmouth Port and Industrial Commission**

**January 24, 2023**

**COMMISSIONERS PRESENT:**

Arnette McSwain  
Bracey Parr  
Angelia Allen - Chair  
Sarah Rogers-Garner – Vice-Chair

**ALSO PRESENT:**

Brian Donahue – Secretary  
Jeff Miller – Deputy City Attorney  
Kelsey Swieringa – Assistant City Attorney  
Patti Phillips – Finance  
Kyera Pope - Finance  
Chris Gullickson – Virginia Port Authority  
Mark Hugel - Councilman  
Ben Foster

**ABSENT:**

Roniqua Jackson  
Mimi Terry – Interim City Manager  
De’Andre Barnes - Councilman

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**Welcome & Call to Order**

- The Chairman called the meeting to order at 9:04 a.m.

**Roll Call**

- Mr. Donahue called roll. A quorum was present.

**Minutes**

- The minutes from the December 21, 2022, Regular Minutes were reviewed.

**Action:** On a motion by Ms. Rogers-Garner and seconded by Ms. McSwain, the Commissioners approved the minutes from the December 21, 2022, Regular Minutes as presented.

**Roll Call Vote:** Ms. Allen - yes; Ms. McSwain - yes; Mr. Parr - yes; Ms. Rogers Garner - yes; Ms. Jackson-absent

**Financials**

- The PPIC Financial Report for calendar year 2022 was presented by Patti Phillips with a thorough review all assets, liabilities and specifics on the Wild Duck Lane and Progress Avenue Port Host Community Grant funds. Mr. Parr asked if the PPIC was required to pay back to the Commonwealth of Virginia any unused Port Host Grant funding. Mr. Donahue advised that the Commonwealth approves up to a specific amount of reimbursement funding and only provides the actual expense that the project incurs.

### **Old Business**

- Chris Gullickson, with the Virginia Port Authority, provided an update on the Port of Virginia. He stated that the Port of Virginia had record growth in 2022 at Virginia International Gateway with 3.7 million TEU's, or 5% captive freight growth, a decrease in vessel calls by 3% despite discharging more containers, and how economic development will be positively impacted by the deepening and widening of the channel. Mr. Gullickson also provided an update on the offshore wind projects at Portsmouth Marine Terminal. He stated that Dominion Energy has leased a 72-acre footprint, and alongside Skanska, they will be building a staging and loadout facility for the Coastal Virginia Offshore Wind project.
- Mr. Donahue provided an update on the Port Host Communities Revitalization Grant stating that the FY20 project came in significantly under their approved award amount, the FY21 project funding has been disbursed, the FY22 project is in the process of finalizing plans for major improvements, and the FY23 project is still pending with the State for approval. Mr. Parr inquired about the grant period for FY24 and Mr. Donahue stated that FY24 guidelines and application have not been announced as of yet.
- Mr. Donahue reminded the PPIC Board members that their Annual Statement of Economic Interest is due to the City Clerk by February 1, 2023.

### **New Business**

There were no new business items discussed.

### **Closed Meeting**

**Action:** At 9:23 a.m., on a motion by Ms. Rogers Garner and second by Ms. McSwain, the Commission entered into a closed meeting pursuant to Virginia Code Subsection 2.2-3711 A.3 for the purpose of discussing the disposition of real property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically regarding the disposition of 3920 and 3930 Burtons Point Road and brokerage services.

**Roll Call Vote:** Ms. Allen - yes; Ms. McSwain - yes; Mr. Parr - yes; Ms. Rogers Garner - yes; Ms. Jackson-absent

**Action:** At 9:50 a.m., on a motion by Ms. Rogers Garner and seconded by Ms. McSwain, each Commissioner certified that, to the best of his or her knowledge: (i)only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and (ii)only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting just concluded.

**Roll Call Vote:** Ms. Allen - yes; Ms. McSwain - yes; Mr. Parr - yes; Ms. Rogers Garner - yes; Ms. Jackson-absent

### **Open Meeting**

**Items submitted by Commissioners**

There were no items submitted by Commissioners.

**Report Backs**

- Mr. Donahue provided the Board with an update on staffing changes and an introduction to the Economic Development office's new Administrative Coordinator, Sher're Dozier.

**Adjourn**

The meeting adjourned at 9:53 a.m.

Respectfully submitted,



Brian Donahue  
Secretary

Angelia Allen  
Chair