

Economic Development Authority of the City of Portsmouth

December 17, 2019

**6th Floor Conference Room, City Hall
801 Crawford, Portsmouth, VA**

COMMISSIONERS PRESENT: Anthony W. Hinds
Kyle J. Kovachik – Treasurer
Theresa J. Saunders-Smith
Don L. Scott – Chairman
Barbara B. Smith (arrived 8:25)
Ray A. Smith, Sr. – Vice Chairman (arrived 8:03)

ALSO PRESENT: Robert D. Moore – Secretary
Brian Donahue – Assistant Secretary
Dr. L. Pettis Patton – City Manager
Jeff Miller – Deputy City Attorney
Kelsey Swieringa – Assistant City Attorney
Elizabeth Psimas – City Councilwoman
Patti Phillips – Interim CFO
Alisa Winston – PRHA

ABSENT: Malcom Mitchell

The Chairman called the meeting to order at 8:01 a.m.

The minutes from the November 18, 2019 joint meeting with City Council were reviewed.

ACTION: On a motion by Mr. Hinds and seconded by Ms. Saunders-Smith, the Commissioners approved the minutes from the November 18, 2019 joint meeting with City Council as presented. **Roll Call Vote:** Mr. Hinds – yes; Mr. Kovachik – yes; Mr. Mitchell – absent; Ms. Saunders-Smith – yes; Mr. Scott –yes; Ms. Smith – absent; Mr. Smith – absent.

The minutes from the November 19, 2019 meeting were reviewed.

ACTION: On a motion by Ms. Saunders-Smith and seconded by Mr. Kovachik, the Commissioners approved the minutes from the November 19, 2019 meeting as presented. **Roll Call Vote:** Mr. Hinds – abstained as he did not attend the meeting; Mr. Kovachik – yes; Mr. Mitchell – absent; Ms. Saunders-Smith – yes; Mr. Scott –yes; Ms. Smith – absent; Mr. Smith – absent.

The November 2019 financial statements. It was agreed that the November 2019 statements would be filed for audit.

Mr. Moore asked the Commissioners to consider holding a joint retreat with the Portsmouth Port and Industrial Commission on Friday, March 20, 2020 from 8:00 – 3:00; location to be determined. This retreat would take the place of the regularly scheduled EDA meeting on Tuesday, March 17, 2020. Mr. Moore will poll the PPIC Commissioners and report back to the EDA.

ACTION: On a motion by Mr. Hinds and seconded by Ms. Saunders-Smith, the Commissioners amended the meeting agenda to add the Nominating Committee Report. **Roll Call Vote:** Mr. Hinds – yes; Mr. Kovachik – yes; Mr. Mitchell – absent; Ms. Saunders-Smith – yes; Mr. Scott –yes; Ms. Smith – absent; Mr. Smith – yes.

As the Nominating Committee Chairperson, Ms. Saunders-Smith, submitted the following slate of officers to begin January 1, 2020 due to the expiring terms of Mr. Scott and Mr. Hinds:

Chairman - Mr. Ray A. Smith, Sr.
Vice Chairman - Mr. Malcom Mitchell
Treasurer - Mr. Kyle J. Kovachik

ACTION: On a motion by Mr. Hinds and seconded by Ms. Saunders-Smith, the nominated slate of officers was approved as presented. **Roll Call Vote:** Mr. Hinds – yes; Mr. Kovachik – yes; Mr. Mitchell – absent; Ms. Saunders-Smith – yes; Mr. Scott –yes; Ms. Smith – absent; Mr. Smith – yes.

Mr. Scott reported that the 2021 Budget Ad Hoc Committee members will be Mr. Kovachik and Mr. Mitchell. Staff will coordinate meeting with these Commissioners after the first of the new year.

Mr. Donahue presented an update on the status of all current Local Incentive Grants that have been approved.

ACTION: At 8:19 a.m. on a motion by Mr. Kovachik and seconded by Mr. Smith, the Authority entered a closed meeting pursuant to Virginia Code subsection 2.2-3711 A.3 for the purpose of discussing acquisition or disposition of publicly held real property interests where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically regarding properties owned by PRHA, properties owned by GPDC, 0 Harbor Center Court (0003-0010), 176 Lincoln Street, 602 Fifth Street, 700 Crawford Street, and 0 London Boulevard (Tax Parcel 0032-0970). **Roll Call Vote:** Mr. Hinds – yes; Mr. Kovachik – yes; Mr. Mitchell – absent; Ms. Saunders-Smith – yes; Mr. Scott – yes; Ms. Barbara Smith – absent; Mr. Smith – yes.

City Councilwoman Psimas remained for the Closed Meeting.

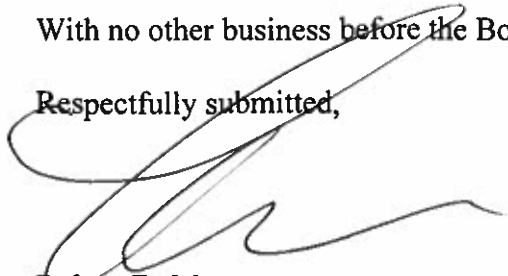
EDA Meeting
December 17, 2019
Page 3 of 3

ACTION: At 8:53 a.m., on a motion by Mr. Kovachik and seconded by Mr. Smith, the Authority entered an open meeting whereby only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting just concluded. **Roll Call Vote:** Mr. Hinds – yes; Mr. Kovachik – yes; Mr. Mitchell – absent; Ms. Saunders-Smith – yes; Mr. Scott – yes; Ms. Smith – yes; Mr. Smith – yes.

Mr. Moore provided a summary of the EDA's impact over the past few years and Commissioners discussed the EDA's future.

With no other business before the Board the meeting was adjourned at 9:15 a.m.

Respectfully submitted,



Robert D. Moore
Secretary