

## The Portsmouth Port and Industrial Commission

September 28, 2021

### COMMISSIONERS PRESENT:

Angelia Allen  
Sarah Rogers Garner  
Arnette McSwain  
Bracey Parr  
Eugene Swinson – arrived 9:10 a.m.

### ABSENT:

Andre Williams  
Amira Bethea

### ALSO PRESENT:

Robert Moore – Secretary  
Brian Donahue – Assistant Director  
Jeff Miller – Deputy City Attorney  
Kelsey Swieringa – Assistant City Attorney  
Patti Phillips – Finance Dept.  
Bill Moody - Councilman

### GUEST:

Thomas Cross – VPA Representative

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### Welcome & Call to Order

- The Chairman called the meeting to order at 9:01 a.m.

### Roll Call

- Ms. Allen called roll

### Minutes

- The minutes from the August 24, 2021, September 7, 2021 Special Meeting Minutes and September 21, 2021 Retreat Minutes, meetings were reviewed.

Action: On a motion by Mr. Parr and seconded by Ms. McSwain the Commissioners approved the minutes from the August 24, 2021, September 7, 2021 Special Meeting and September 21, 2021 Retreat meeting. **Roll Call Vote:** Ms. Allen-yes; Ms. Bethea- absent; Ms. McSwain-yes; Mr. Parr- yes; Ms. Rogers Garner-yes; Mr. Williams- absent; Mr. Swinson had not yet arrived.

### Financials

- *Financial Report*  
Mrs. Phillips reviewed the Financial Statement for August 31, 2021. It was agreed to file the August 31, 2021 Financial Statement for audit.

### **Old Business**

- PPIC Incentive Program Ad Hoc Committee Update – Ms. Rogers Garner stated that the committee had met and will provide more information at a future meeting.

### **New Business** – none

### **Closed Meeting**

**Action:** At 9:05 a.m., on a motion by Ms. Rogers Garner and second by Ms. McSwain the Commission moved to go into a closed meeting pursuant to Virginia Code Subsection 2.2-3711 A.3 for the purpose of discussing the disposition of real property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically regarding 3920 and 3930 Burtons Point Road

**Roll Call Vote:** Ms. Allen-yes; Ms. Bethea- absent; Ms. McSwain-yes; Mr. Parr- yes; Ms. Rogers Garner-yes; Mr. Williams- absent; Mr. Swinson-absent for vote, arrived late.

**Action:** At 9:42 a.m., on a motion by Ms. Rogers Garner and seconded by Ms. McSwain, the Commission entered an open meeting whereby only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting just concluded. **Roll Call**

**Vote:** : Ms. Allen-yes; Ms. Bethea- absent; Ms. McSwain-yes; Mr. Parr- yes; Ms. Rogers Garner-yes; Mr. Williams- absent; Mr. Swinson-yes.

### **Open Meeting**

- *Port of Virginia Update*  
Thomas Cross was present to give an update on Port Authority activities.

### **Report Backs**

- Mr. Moore informed the board that Mr. Sturgeon from the EPA has agreed to make a presentation at the October meeting. Chairman Allen requested that the Board provide any questions for Mr. Sturgeon by October 15.
- Mr. Moore discussed staff and Board protocols. Mr. Moore stated that Economic Development Department staff is responsible for day to day economic development activities such as meeting with prospects, and that when a project has developed to the point where it may be desirable to leverage Board resources or it may be useful to the Board to be aware of it, staff presents the project for the Board's information and consideration.

### **Items submitted by Commissioners**

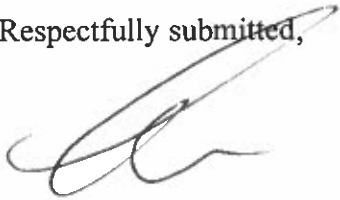
- Mr. Parr asked for a timeline of all actions for the past 10 years on 3920 and 3930 Burtons Point Road Property. He would like it sent to the board by 10/08/21 if possible.

- Staff stated that it would obtain quotes for an appraisal of 3930 Burtons Point Road.

**Adjourn**

The meeting adjourned at 9:51 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "R. D. Moore", written in a cursive style.

Robert D. Moore  
Secretary